



Vienna, March 10<sup>th</sup>, 2025

## Call for Tender: E-Democracy Portal Adaptation

**Adapting an E-Democracy Portal for youth participation based on the open-source tool DECIDIM in the framework of the project „My Activist Revolution” (CERV-2023-CITIZENS-CIV – 101147969 - MAR)**

### **1. Background information**

The Austrian NGO **Südwind** has been campaigning for sustainable global development, human rights and fair working conditions worldwide for over 40 years.

Südwind's key fields of action are Global Education/Global Citizenship Education (GCE) and the introduction of international development issues and concerns into civil society initiatives, mostly via events and campaigns. The work also includes lobbying relevant political decision-makers. Südwind informs about international development-related issues and critically questions policies that maintain or increase inequality, ostracize the socially powerless, and breach basic human rights.

Südwind develops solutions, procedure alternatives, and visions for global justice through dialogue with partners from civil society and developing countries.

Since September 2024, Südwind is leading the project “My Activist Revolution”. The project, funded by the Participation Strand of the CERV (Citizens, Equality, Rights and Values) Programme of the European Union, is implemented in partnership with other non-profit organisations in the following EU countries: **Austria, Poland, Italy and Slovenia.**



Funded by the European Union. Views and opinions expressed are however those of the partnership only and do not necessarily reflect those of the European Union or the Citizens, Equality, Rights and Values Programme (CERV). Neither the European Union nor the granting authority can be held responsible for them.

### **The specific objectives of the project are:**

PARTICIPATION IN AND CONTRIBUTION TO THE DEMOCRATIC AND CIVIC LIFE OF THE UNION by engaging young people in the political process providing opportunities to identify and formulate their demands

MAKING KNOWN AND PUBLICLY EXCHANGE THEIR VIEWS IN ALL AREAS OF UNION ACTION connecting young people of 4 different countries and beyond transnationally through youth conferences and e-democracy portal to discuss, refine and agree on their demands in a Central European Youth Manifesto

ACTIVELY PARTICIPATE IN THE EU POLICYMAKING PROCESS by the advocacy seminar, online policy hackathons and EP Roundtable to voice their demands to politicians and officials in the European Parliament and the online consultations as well as empower their further engagement beyond the project through the Activist and Advocacy Academy

As one of its various Work Packages **the project intends to adapt an already existing e-democracy portal from a previous project, which should be used in between the two European Youth Conferences to share, discuss and vote on ideas and joint demands easily accessible to conference and workshop participants and beyond (225 participants total). This will help to involve more young people not participating in the conferences and also help the conference participants to innovatively work together on wording of their demands.**

The E-Democracy Portal will engage young people in the creation and delivery of digital participation services and enhance the use of new technologies and digital tools for inclusion and participation in youth participation.

**Target groups:** young people (age 15-25)

**Project Partners:** Südwind, VHS Vienna (AT), WeWorld (IT), CSAPSA Due (IT), Buy Responsibly Foundation-BRF (PL), Focus (SI), Legebitra (SI), No Excuse (SI)

## **2. Nature and Scope**

Südwind is looking for a qualified applicant to

- adapt an already developed E-Democracy-Portal for youth participation based on the open-source tool DECIDIM to a new project

It should be ensured that the experiences collected during the project activities will be fed-back to the DECIDIM open source communities and DECIDIM cities network to enable uptake and replicability in other youth participation and similar projects. The already developed E-Democracy Portal from a previous project should specifically be adapted for “My Activist Revolution”.

### 3. Technical Framework

- Update the existing portal: <https://www.my-revolution.eu/> to the new Decidim Version (released 2024) with enhanced design and more and better functionality such as assemblies and participatory processes; Graphic and programming customization and implementation of the open source tool DECIDIM for the context of participatory processes with young people in English
  
- Must-have components:
  - Crowdsourcing (to raise and discuss ideas)
  - Participative text work for the Central European Youth Manifesto
  - Voting for demands
  - Elections of Representatives
  - Online surveys
  
- **Social media integration** (for login options as well as for posting and sharing proposals) incl. Instagram and Tik Tok if possible
- **Mobile-first further optimized use**, including possibility for push notifications if downloaded as **progressive web app**
- Improved accessibility and design appealing to young people (e.g. easier registration) and progressive web app
- **Adaptations to My Activist Revolution project design and content** e.g. it will feature an additional section in preparation and aftermath of the Vienna Advocacy and Activist Academy to form groups for e.g. climate activism, EU advocacy, new topics etc.
- Place to present the project outcomes and manifesto
- Easy import of text and/or upload of voice-mail and video messages
- Optimized export of findings in clustered forms
- Gamification component and motivation to get support for own ideas
- Prevention of hate speech
- The main language of the portal is English. If possible national languages of partner countries are an asset (German, Polish, Slovenian, Italian).
- The E-Democracy Portal needs to include the project logo and EU visibility
- Hosting and Service contract for 2 years keeping the platform operative until the end of 2026 minimum

### 4. Legal requirements

Offers are accepted from all countries of the project partnership (Austria, Poland, Italy, Slovenia) as well as from applicants in the European Union having a strong and proven link to one of those countries.

## **5. Timeline**

### **Contract signed: beginning of April 2025**

First meeting for conceptualization/needs assessment: end of March 2025

Prototype Finalization and Testing May 2025 (for 1<sup>st</sup> youth conference)

### **E-Democracy Portal Launch: May 2025**

The E-Democracy Portal is developed, adapted and ready up and running for youngsters to use.

Inclusion of improvements after a testing period until October 2025 (after 2<sup>nd</sup> youth conference)

Accompanying Webinars by the project to raise participation.

After five months online demand raising, discussion, participative text work the young people's demands are refined and downloaded for further work and finalization in the second European Youth Conference

After the Presentation of the Manifesto in the EP (Spring 2026) the E-Democracy Portal is evaluated. Therefore Decidim survey possibilities including quantitative and qualitative feedback possibilities are used as well as a final evaluation by the partnership.

After that the manifesto is presented on the portal and the portal prepared for adaptation as model for participative democratic engagement tool for young people in other projects (e.g. Erasmus+, CERV)

The meetings can be done online.

## **6. Budget available**

**Ca. 3.000-4.000 €**

Costs related to the submission of the offer will not be refunded.

## **7. Provisions**

### **Applicants should provide the following documents**

1. Description of the provider and the staff working on the tender and documents about working experience on DECIDIM, digital participation and migrants' participation.
2. Short concept of implementation including the details and dates above mentioned according to each modul applicable.
3. Budget including all costs (incl. VAT)
4. Timetable for the assigned activities

5. Signature of the service provider (legal representative)

The offer has to be provided in English. The working language is English.

## **8. Contact and Deadline for Submission**

Interested applicants are invited to send their offer and the above mentioned documents to Südwind, only through e-mail to the address [maria.hammer@suedwind.at](mailto:maria.hammer@suedwind.at) putting “**Südwind Tender DECIDIM for My Activist Revolution**” in the subject line.

Submission deadline: **23<sup>rd</sup> of March 2025** until 12:00 p.m. (CET)

## **9. Assessment and evaluation criteria for the tender**

The project’s selection committee will assess the tenders in accordance with the following criteria:

- Experience in the field of the assignment // 40 %
  - level of knowledge on digital participation and youth’ participation
  - level of knowledge on DECIDIM – a digital platform for citizen participation and the Conference on the Future of Europe
  - level of experience on implementing DECIDIM platforms
- Proposed implementation strategy and method within the given timeframe // 30%
  - Proposed implementation strategy, approach and method
  - Proposed timeframe
- Costs and quality of the project // 30%

Should the committee consider it necessary, candidates will be asked to provide additional information.

If necessary, (online) meetings with the pre-selected candidates will be arranged.

Finally, Südwind will select the offer and propose the applicant to sign a contract in accordance with Austrian law.

## **10. More information about Südwind and “My Activist Revolution”**

Südwind: <https://www.suedwind.at/projekt/my-revolution/>

E-Democracy portal, which should be adapted: [www.my-revolution.eu](http://www.my-revolution.eu)